

LECTOR GUIDELINES for Christ Our Light (revised September 2013)

1. The 1st person listed on the schedule does the 1st reading. The 2nd person does the 2nd reading and the Intercessions. Note, if a young person is the 2nd reader, the 1st reader should read the Intercessions. Also, Deacon Mark Barder will do the Intercessions whenever he is serving at the altar, usually the first weekend of the month. Please prepare the reading using the Lector Workbook during the week prior to your scheduled Mass.
2. If you cannot make your scheduled time, PLEASE find a substitute. If you are an internet user and do not get a sub response by email, please call for a sub from the Roster list as not everyone is on the internet. Call the other reader scheduled with you only as a very last resort.
3. Arrive at least 15 minutes before Mass. You are expected to **SIGN IN** when you arrive. Look over the readings in the Lectionary. After both readers have looked over the readings, one of you takes the Lectionary and Petitions to the ambo (lay Lectionary open, put Intercessions into the ambo).
4. Both proclaimers go to the back of church to pray with the other ministers. The second reader can be seated.
5. The first reader will carry the Book of the Gospels in an elevated position, with the front cover facing forward. Order of the procession: Servers, 1st Reader, Presider.
6. After processing to the front of the steps, line up with presider and altar servers. Since you are carrying the book, you do not need to bow. Carrying the Book of the Gospels up the steps and set the Book on the book stand; then proceed to pew.
7. When all sit down after opening prayer, the 1st Reader goes to the ambo, bowing to the altar before going up the steps. If passing in front of altar – bow directly in front of the altar; if not passing the altar – bow *towards* the altar at a spot close to the ambo. When finished, return to your pew without closing the book, once again bowing to the altar at the bottom of steps.
8. The 2nd Reader goes to ambo after the musicians finish the psalm (allow a pause for reflection) 2nd Reader bows as noted above. When finished, close the Lectionary and place it in the slot under the reading shelf. Return to your place in the congregation, once again bowing to the altar.
9. During the last paragraph of the Creed, 2nd Reader begins to move toward the ambo to proclaim the Intercessions, unless Deacon Mark is at the altar, in which case he does them. After the Intercessions, the reader **stays at the ambo until the presider has finished the concluding prayer.**
10. For the Recessional, the 2nd Reader joins the ministers to bow and exit. *Note, the Lectionary and gospel book remain in the altar area.* 1st Reader does not exit. 2nd Reader should carry a songbook and join in the singing. Often the presider will give his 3-ring binder to the reader half way down the aisle, at the cross aisle, for him/her to carry out. After Mass, please return the Book of Gospels to the sacristy.